

Multimedia Student Assistant

Department: Resident Life

Unit: Creative Services

Job Overview:

Join our Creative Services team as a Multimedia Student Assistant! We seek a student for a part-time role who will contribute to our multimedia projects within the Department of Resident Life. As a Multimedia Student Assistant, you will assist in developing visual content, including graphics, videos, and social media posts, to capture and showcase students' unique experiences living on campus.

Key Responsibilities:

- Collaborate with the Creative Services team to create engaging visual content.
- Schedule social media posts on Res Life platforms
- Assist in the production of videos, including shooting, editing, and post-production tasks.
- Design graphics and multimedia elements for various projects and presentations.
- Maintain and organize multimedia assets, ensuring easy accessibility.
- Contribute innovative ideas for improving multimedia content and processes.
- Support live events by providing photography and video assistance as needed.
- Stay updated on multimedia trends and technologies.

Qualifications:

- Understanding of on-campus living experiences and an ability to visually represent these in multimedia content.
- Proficient in multimedia software such as Adobe Creative Suite (Lightroom, Premiere Pro, After Effects).
- Basic knowledge of video and audio production techniques.
- Ability to work collaboratively in a team environment.
- Prior experience with multimedia projects or coursework is a plus.

Schedule: Hybrid, flexible, part-time hours to accommodate academic commitments.

Pay: \$15 per hour

Expected hours: 10–12 hours per week

To apply: email drlcreativeservices@umd.edu with your resume and 2-3 examples of your work